

## The Money Advice Service Quality Framework Post Accreditation for Accredited Programmes

### END OF AWARD PERIOD

- Trigger for action
- Action required
- Frequency and timescales
- Outcomes of end of award process

#### Overview

Accreditation to the MAS Quality Framework is awarded for a period of three years. To maintain the integrity of the Quality Framework, occasional and cyclical reassessment is required in order to ensure that Accredited Programmes are continually aligned with the MAS Quality Framework.

At the end of the current award period, Accredited Programme owners will be required to confirm that no amendments have been made to the Accredited Programme since its last assessment against the MAS Quality Framework.

#### Action required

Accredited Programme owners will be notified 6 months prior to the end of a current award period of their expiration date. This notification will set out the next steps and timeframes involved in renewal of award.

At least 3 months (90 calendar days) prior to the end of award period, a formal invitation will be extended to Accredited Programme owners to confirm whether any change has been made to the Accredited Programme.

Where changes have been made to the Accredited Programme since its last assessment, or where changes to the Accredited Programme are expected before the end of current award period, Accredited Programme owners should notify MAS and follow the process for reassessment following change of Accredited Programme.

Where an Accredited Programme owner does not wish to seek to renew an award, they should notify the Money Advice Service as per the process described in the [withdrawal of award fact sheet](#).

#### Frequency

End of award assessment activity for Accredited Programmes will occur on a minimum of a 3-yearly basis as per the maximum award period.

### **Outcomes at end of award period**

Where an Accredited Programme owner has indicated that no changes have been made to the Accredited Programme, they will be asked to submit a random sample of Programme content for reassessment against the MAS Quality Framework.

Upon completion of the assessment, both the Accredited Programme owner and the Money Advice Service will receive a copy of a report recommending a renewal of award, or detailing corrective action required in order to maintain accreditation as appropriate. Accredited Programme owners will be given a maximum of 90 calendar days or until the end of the current award period, whichever is shorter, to complete all actions.

Failure to engage in the process, or completion of corrective actions by agreed deadlines will ultimately result in withdrawal of the award at end of the current award period.