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| **ADVICE SERVICE ALLIANCE**  **Advice Quality Standard**  **Casework Experience and Range**  Form: Case 1 – Immigration / Nationality | AQS_logo_CMYK(300dpi)hi res print |

##### This form must be completed if applying for certification to Advice with Casework in the Immigration / Nationality category.

Cases listed to fulfil the criteria must be cases which were active within the last 12 months. Please complete column 3 with either the case reference or file name. Please also state the caseworker responsible for the case if applying through the 12-hour caseworker route (D5.1).

Note that under the Immigration and Asylum Act 1999 it is a criminal offence for a person to provide immigration advice or services in the UK unless their organisation is regulated by the Office of the Immigration Services Commissioner (OISC) or is otherwise covered by the Immigration and Asylum Act 1999. Members of certain professional bodies may give immigration advice without registering with OISC.

If immigration/asylum casework forms part of your application for the Advice Quality Standard, there will be an assumption that you are compliant with the relevant statutory requirements.

Further information can be obtained from:

The Office of the Immigration Services Commissioner, 5th Floor, 21 Bloomsbury Street, London, WC1B 3HF

Telephone: 0345 000 0046

Email: [info@oisc.gov.uk](mailto:info@oisc.gov.uk)

Web: <https://www.gov.uk/government/organisations/office-of-the-immigration-services-commissioner>

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| Requirement | | | **File Ref No / Filename** | **Initials of Caseworker** |
| 1 | Six out of ten of sections 1.1 to 1.10: | | | |
|  | 1.1 | British nationality law – registration and / or naturalisation. |  |  |
|  | 1.2 | Rights of abode i.e. explaining the law and taking action or referral to progress the case. |  |  |
|  | 1.3 | Marriage (to enter or remain). |  |  |
|  | 1.4 | Sponsorship undertakings and public funds. |  |  |
|  | 1.5 | Asylum, three from the following four: | | |
|  |  | * 1.5.1 - Recognising a potential claim for asylum and action or referral to progress the case. |  |  |
|  |  | * 1.5.2 - Explaining family reunion and action or referral to progress the case. |  |  |
|  |  | * 1.5.3 - Identifying the need for and explaining status extensions and action or referral to progress the case. |  |  |
|  |  | * 1.5.4 - Explaining the law on permission to work for asylum seekers and action or referral to progress the case. |  |  |
|  | 1.6 | Employment, three casefiles from the following: | | |
|  |  | * 1.6.1 - Work Visas (Points Based System) |  |  |
|  |  | * 1.6.2 - Permit-free employment. |  |  |
|  |  | * 1.6.3 - Trainees. |  |  |
|  |  | * 1.6.4 - The work experience scheme. |  |  |
|  |  | * 1.6.5 - Working holidaymakers. |  |  |
|  |  | * 1.6.6 - UK ancestry. |  |  |
|  |  | * 1.6.7 - Student applications. |  |  |
|  | 1.7 | Immigration officers’ powers – negotiations and applications, one casefile from the following: | | |
|  |  | * 1.7.1 - Immigration detention. |  |  |
|  |  | * 1.7.2 - Temporary admission. |  |  |
|  |  | * 1.7.3 - Temporary release or bail. |  |  |
|  | 1.8 | Concessionary policies, one casefile from the following: | | |
|  |  | * 1.8.1 - Domestic violence. |  |  |
|  |  | * 1.8.2 - Lesbian and gay or unmarried partners. |  |  |
|  |  | * 1.8.3 - Deportation arrangements in DP 3-5 / 96. |  |  |
|  |  | * 1.8.4 - Under 12s. |  |  |
|  |  | * 1.8.5 - Long residence. |  |  |
|  |  | * 1.8.6 - Domestic workers. |  |  |
|  | 1.9 | One example of the ability to recognise the possibility of judicial review proceedings including the purpose and the client’s role and the need for referral to a solicitor. |  |  |
|  | 1.10 | One example of the ability to recognise applicable points of European (EC / EEA) law or human rights law and referral to progress the case. |  |  |

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| **I confirm the above information is accurate.** | |
| **Name (please print):** |  |
| **Signature:** |  |
| **Date:** |  |
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