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| **ADVICE SERVICE ALLIANCE** **Advice Quality Standard** **Casework Experience and Range** Form: Case 1 – Racial Discrimination  | C:\Users\lmorris\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\A0FA1AE9.tmp  |

This form must be completed if applying for certification to Advice with Casework in the Discrimination category.

Cases listed to fulfil the criteria must be cases which were active within the last 12 months.  Please complete column 3 with either the case reference or file name.  Please also state the caseworker responsible for the case if applying through the 12-hour caseworker route (D5.1).

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| **Requirement**  | **File Ref No / Filename**  | **Initials of Caseworker**  |
| Fulfil three out of the following sections A to E  |

**Discrimination – all forms including direct / indirect / victimisation / segregation**

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| 1. **Employment**
 |
|   | Fulfil three out of five of the following A1 – A6:  |
|   | A1  | Recruitment, selection and appointment  |   |   |
|   | A2  | Progression and retention  |   |   |
|   | A3  | Dismissal and redundancy  |   |   |
|   | A4  | Training  |   |   |
|   | A5  | Harassment and other detriment  |   |   |
|   | A6  | Discrimination by other bodies, e.g. partnerships, trade unions, and qualifying bodies  |   |   |

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| **B Education and training**  |
|   | Fulfil two out of four of the following B1 – B5:  |
|   | B1  | Admissions  |   |   |
|   | B2  | Exclusions  |   |   |
|   | B3  | Provision  |   |   |
|   | B4  | Assessment  |   |   |
|   | B5  | Harassment and other detriment  |   |   |

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| **C Services**  |
|   | Fulfil three out of five of the following C1 – C7:  |
|   | C1  | Housing  |   |   |
|   | C2  | Planning  |   |   |
|   | C3  | Welfare benefits  |   |   |
|   | C4  | Health and Social Services  |   |   |
|   | C5  | Consumer and Leisure  |   |   |
|   | C6  | Policing and other criminal justice services  |   |   |
|   | C7  | Other services  |   |   |

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| **D Public Functions**  |
|   | Fulfil two out of five of the following D1 – D5:  |
|   | D1  | Police and Criminal Justice System  |   |   |
|   | D2  | Prisons  |   |   |
|   | D3  | Local authorities  |   |   |
|   | D4  | Health authorities (including mental health)  |   |   |
|   | D5  | Other public authorities / bodies including contractors carrying out Public Functions  |   |   |

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| **E Dealing with Hate Crimes**  |
|   | Fulfil three out of five of the following E1 – E5:  |
|   | E1  | Verbal and / or Written Abuse  |   |   |
|   | E2  | Physical abuse  |   |   |
|   | E3  | Criminal Damage.  |   |   |
|   | E4  | Incitement including chanting  |   |   |
|   | E5  | Other hate crime incidents  |   |   |

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| **I confirm the above information is accurate.**  |
| **Name (please print):**  |   |
| **Signature:**  |   |
| **Date:**  |   |
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